

# Sedan

## **PREMIER SEDAN SERVICES, INC.**

43447 Postrail Sq.

Ashburn, VA 20147

Ph: (703)421-8840 Toll Free: (866)365-4848 Fax: (703)842-8896

Terms & Conditions for Reservation and Cancellation for sedan.

**Minimum 2 hours reservation required on hourly basis**

### **CANCELLATION POLICY FOR SEDAN**

**If client cancels before 3 hours prior to charter date/time-no penalty.**

**If the client cancels less than 3 hours prior to charter date/time-100% of the total trip cost is charged.**

Premier Sedan Services, Inc. reserves the right to add any additional charges to the original price quoted if the client deviates from the original charter information. Client is responsible for damages to the vehicle committed by their party during service, either willfully or accidentally. Client holds Premier Sedan Services, Inc. harmless and not liable for any personal or material damages, rising from the conduct of their party. Premier Sedan Services, Inc. will not be liable for delays caused by accidents, breakdowns, bad road conditions, inclement weather, and other conditions beyond its control. **NOTE:** If, in the opinion of the carrier, if conditions make it inadvisable to operate charter service from point of origin to any point en route, the carrier will not be liable thereof, or be caused to be held for damage for any reasons whatsoever. Chauffeur has the right to terminate any particular trip if chauffeur feels that operating the vehicle is unsafe in any way whatsoever. Additional cost such as meals, lodging, and transportation will in the respect become the responsibility of chartering party. Premier Sedan Services, Inc. reserves the right to substitute service with other equipment or affiliate carrier to perform the service contracted. Premier Sedan Services, Inc. will not be responsible for any object left in the vehicle.

Client will be held responsible for any damages they may cause to the interior or exterior of the vehicle. **No smoking, no alcoholic beverages, and no illegal drugs are allowed in any of our vehicles.** Misconduct (by the passengers) inside the vehicle may result in immediate termination of charter with full charge applied.

**Objectionable Person(s):** Carrier reserves the right to refuse to transport a person(s) whose conduct is objectionable and unsafe to others and terminate the charter without any refund.

**Spillage policy-** A cleaning fee up to \$350.00 may be imposed if excessive spillage occurs. (Excessive spillage is considered as beverage/food bodily excretions)

**Trash-** It is the responsibility of the client or its party to clean all the trash from the vehicle. Otherwise a \$100.00 cleaning fee will be charged.

### **BILLING:**

**Hourly rate** \_\_\_\_\_ per hour plus 20% gratuity plus \_\_\_\_\_% administration fee plus \_\_\_\_\_ gas surcharge =total-inclusive.

**Additional overtime use (if any) will be built at above indicated rate in an half-hour increment, overtime is considered as over 15 minutes into the next hour, past the minimum charter hour required. Charter is scheduled for sedan.**

Card Holder's Name On Card \_\_\_\_\_  
Credit Card Type: \_\_\_\_\_ Master Card \_\_\_\_\_ Visa \_\_\_\_\_ Amex \_\_\_\_\_ Discover  
Credit Card Number \_\_\_\_\_ Exp. \_\_\_\_\_  
Date \_\_\_\_\_, CVV2 \_\_\_\_\_

### **Credit Card Billing Address**

Street Address \_\_\_\_\_ Suite/Apt. No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

I/We authorize Premier Sedan Services, Inc. to preauthorize/deposit in full or charge any remainder due for limousine related services on any damage caused by our party to the vehicle on the above mentioned credit card.

\_\_\_\_\_  
**NAME**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**